



Introduction

The St. Maarten Chamber of Commerce and Industry (COCI) recognizes the need to assist non-profit community groups, organizations and individuals who are interested in and working towards the enhancement and well being of its residents and the business community.

Objective

Encourage equity and fairness in allocation of funds

Strategy

Ensure that all applicants are aware that there are limited funds available.

Eligibility

Non-profit organizations and individuals undertaking a project or program in line with the annual COCI donation theme, legally residing in St. Maarten.

1. Donation request shall be considered within the annual donation budget of COCI
2. Eligible request for donations are submitted to the COCI Board for review and approval. Donations are executed in line with the approval of the COCI Board, and within the parameters of the COCI budget.
3. Donations may be issued with conditions to comply with set accounting and reporting requirements.
4. The disbursement of donations is monitored by the COCI Board Treasurer. COCI operations is obligated to submit bi-monthly and budget versus actual reports on the donations to the COCI Board Treasurer.
5. The finance administrator of COCI shall maintain a register of all COCI donations and contributions executed in a fiscal year, containing information on recipients, amounts of donations or description of contributions in kind, and the purpose of the donation/contribution.
6. All donations must be COCI Board approved.

Funding Guidelines

- Programs will not be funded retroactively
- Only one application per community group/individual will be considered per year
- Projects must be completed within six (6) months of funding
- That an individual or organization may not be eligible for more than two donations in any consecutive three year period
- A recipient of a donation will be required to publicly acknowledge and/or provide recognition of support of St. Maarten's Chamber of Commerce and Industry as an outcome of the Chamber's donation support
- A recipient of a donation must report to the Chamber and account for donation expenditure on or before the date which is two (2) months after expenditure of the donation, or which is two (2) months after completion of the activity for which the donation was sought. Failure to report will result in the recipient being deemed not eligible for consideration of further donations or in kind assistance from the Chamber.
- Donation approval conditions must be complied with.

Application Criteria

No financial assistance will be given to privately owned businesses/companies.

Organizations must be based in St. Maarten or the funds are to be used on a service or activity in and for the benefit of St. Maarten. The funds are not to be used for social and/or personal activity of organizations and individuals, and must be used for the purpose outlined in the request.



COCI Donation Application Form

Before completing this application, please ensure the COCI Donation Policy is read, understood and agreed to, to ensure eligibility of the application and proper handling of the application by COCI. Queries may be directed prior to completion and submission of the application to Mrs. R. Patrick: +1721-542-3590.

Name of Organization:	
COCI registration #:	
Address:	
Contact Person:	
Position:	
Phone #:	E-mail:
Name of individual:	
Crib #	
Address:	
Phone #:	E-mail:

Are you a non-profit organization? Yes / No

Is your objective non-profit in nature and aimed at providing a social contribution? Yes / No

Amount requested	\$ _____.	Purpose: _____
Details on how the funds will be expended:		

How will other residents of St. Maarten benefit from your Organization/individual's activities:		

Donations given to you or your Organization by the Chamber over the last three years		
Amount	Date	Purpose to which funds were used
_____	_____	_____
_____	_____	_____
_____	_____	_____

Information regarding the Organization
Brief history of Organization/individual and current activities in St. Maarten:

